



**TRANSPORTATION**

**MANAGEMENT**

**SOFTWARE**

**8 STEPS**

**TO CHOOSING RIGHT**



# List the issues with your current system.

Note the issues that exist with your current system. These are the problems that your TMS solution would be expected to resolve to improve your operations. Identifying your issues helps you keep in mind the gaps in your existing structure.



# 2

## Define your business needs and goals.

When defining business needs and goals, you must also think about longevity. Finding a TMS system for right now is alright, but what you should aim for is to find one that can grow with you as your business develops.



# 3

## Explore features.

With an overview of your existing operational issues, and your present and future needs and goals, you can write down the requirements for your TMS solution in terms of specific features. These essential requirements reflect the most important things your business would utilize in the TMS system.



# 4

## Decide on a partnering or self-managed system.

Another characteristic of your TMS that you have to decide on, is whether it will be partner-managed or you will oversee its implementation and functioning in-house. The latter option is the best if you already have an internal technical or IT department that is capable of understanding and running the system.



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## Compare TMS systems.

Now that you have identified the most important elements and features that you expect for the functioning of your TMS system, you can find and compare TMS providers. Research the top-rated systems or search for TMS systems that have the features that you're looking for.



# 6

## Evaluate your personal top-3.

Instead of immediately selecting one solution that you're drawn to, make a list of the best three TMS systems you come across. Initiate the steps to implement all three systems such as conducting audits of each system's functioning. Essentially you want demonstrations of the different solutions to see if the system meets your requirements.



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## Select the best TMS solution.

Using the review data from the evaluations, you can decide on the best solution for you. The deciding factor may also be dependent on your earlier goals and needs. Perhaps, the solution you choose is the one that best fulfills your business' most important transport goal, e.g. scalability.



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## Keep tracking performance and results.

Set up key performance indicators (KPIs) linked to your initial goals to help you monitor whether you're meeting these goals or not. You also want to analyze any data or information available to you on the TMS system's performance.

